Job Lists for Communion

Reading during the Mass
First or Second Reading, Prayer of the Faithful, Parents Prayer

I will send home a copy of the booklet with the reading in it on Friday at the Reflection day, if not before.

Ordering and arranging the flowers for the Mass
2 or 3 people

Please place the order for about $120 worth of flowers of your choice (usually white) at the market or alternative source. Then see Justine or Karen in the front office for the money to pay for the flowers. Please give the ladies 24 hours notice for the money. Remember that the flowers need to be in place the week before our Communion Masses, that is the weekend of the 13th and 14th of June. The flowers are usually done on a Friday but if this doesn’t suit please let me know.

Organising the thank you gifts for the priests/choir/altar servers
2 or 3 people

We can provide you with the money up front (with 24 hours notice) or we can reimburse you when you give us the receipts. All gifts need to be wrapped and labelled please. I have a list of suggestions and approximate prices.

Taking up the Collection at the Sunday Mass
2 people

Please see Colleen Mahoney on the morning of the Communion to receive the collection plates and instructions.

Setting the altar during the offertory procession
2 people

We invite 2 mums to place the cloth upon the altar and assist the children during the Mass.

Writing the Parents Prayer for the booklet

This prayer is prayed towards the end of Mass on behalf of all the parents of the First Communicants.

Designing the Front Cover for the Mass Booklet

If you have artistic skills or ITC skills, you may like to take on this job.

Please circle the job/s you are interested in and return this sheet by Friday June 5th. If you need any clarification, please do not hesitate to contact me on 54271285.

Name ___________________________ Contact Number ___________