Mission Mass Excursion to St Patrick’s Cathedral

Dear Parents

On Wednesday, May 13th, a group of our Year Six students will be attending the Annual Mission Mass celebrated at St Patrick’s Cathedral and your child has been chosen to attend. As you may remember, some students were selected to represent our school earlier this year at the St. Patrick’s Day Mass and it is a school tradition to allow every Year Six student the opportunity to visit our beautiful “Mother” church.

On the day, we will be travelling by train to and from the city and the students will need to be at the Woodend station by 8:20 sharp. Dress is full winter school uniform with school shoes please. The children will be accompanied by Mrs Judy Drew and me. Students will need to provide their own snack and drink but they will be permitted to purchase a take-away lunch at Mc Donalds/Subway etc. We think $8 - $10 would be more than sufficient.

In the past, this has been a wonderful experience for our students. We have witnessed the celebrating of a liturgy involving over a thousand children and a host of clergy. The liturgy itself includes a procession of school banners at the start and music, which includes a full orchestra, several choirs and, of course, the tones of that magnificent organ! There will be time at the conclusion of the liturgy to do a tour of this beautiful cathedral, which is considered to be one of the most famous cathedrals in the southern hemisphere.

Please complete the attached permission slip and return to your child’s teacher by Friday May 8th.

Kind regards

Jayne O’Callaghan
Religious Education Leader
EXCURSION CONSENT FORM

As Parent / Guardian of:

(Student's Name) ___________________________ (Grade) ______

(Print)

I, ___________________________ give my consent for him/her to participate in the excursion to:

(Print)

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>DATE</th>
<th>TRAVELLING BY</th>
</tr>
</thead>
<tbody>
<tr>
<td>St Patrick's Cathedral</td>
<td>Wednesday May 13th 2015</td>
<td>VLine Train to and from the City</td>
</tr>
</tbody>
</table>

Where I am unable to be contacted or it is otherwise impracticable for me to be contacted, I authorise the teacher in charge of the excursion or activity to:

- consent to my child receiving medical or surgical assistance as recommended by a medical practitioner in the event of any illness or accident;
- administer or consent to such first aid as the teacher in charge of the excursion may consider to be reasonably necessary in the event of any illness or accident.

I accept all risks involved in the administration of medical, surgical or first aid treatment considered necessary and the responsibility for payment of all expenses incurred in relation to such treatment and any emergency transportation required.

I also accept that my child may be returned home early from the excursion or activity in the event of serious misbehaviour and that any costs associated with this be met by me.

X ___________________________ (Parent/Guardian Signature)

Date:

In The Event Of An Emergency

Medicare Card No: ___________________________ Year of last Tetanus Injection __________

Special Needs

<table>
<thead>
<tr>
<th>Physical Needs</th>
<th>Medical Needs</th>
<th>Educational Needs</th>
<th>Behavioural Needs</th>
<th>Allergies</th>
<th>Other special needs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
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</tbody>
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If you have answered yes to any of the above, please provide full details of those needs:

Parent Contact Phone Number (for this day)

Office Use Only: Student collection by parent from excursion.

Parent Signature: Time Collected:
1. The School collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the School. The primary purpose of collecting this information is to enable the School to provide schooling for your son/daughter.

2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.

3. Certain laws governing or relating to the operation of schools require that certain information is collected. These include Public Health [and Child Protection]* laws.

4. Health information about pupils is sensitive information within the terms of the National Privacy Principles under the Privacy Act. We ask you to provide medical reports about pupils from time to time.

5. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes. This includes to other schools, government departments, [Catholic Education Office, the Catholic Education Commission, your local diocese and the parish]* medical practitioners, and people providing services to the School, including specialist visiting teachers, [sports] coaches and volunteers.

6. If we do not obtain the information referred to above we may not be able to enrol or continue the enrolment of your son/daughter.

7. Personal information collected from pupils is regularly disclosed to their parents or guardians. On occasions information such as academic and sporting achievements, pupil activities and other news is published in School newsletters, magazines [and on our website].

8. Parents may seek access to personal information collected about them and their son/daughter by contacting the School. Pupils may also seek access to personal information about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the pupil, or where pupils have provided information in confidence.

9. As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. [It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose.] We will not disclose your personal information to third parties for their own marketing purposes without your consent.

10. [We may include your contact details in a class list and School directory. If you do not agree to this you must advise us in writing.]

11. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose the information to third parties.

* If appropriate